



# BCCA NEWSLETTER

January 2025

Please send all written correspondence to:  
[office@bristolcourt.org](mailto:office@bristolcourt.org)

## Board of Directors

All owners are invited to the Board of Directors monthly meeting held in the party room of 2500 Windsor Mall on January 28<sup>th</sup> at **6:30 p.m.**

## Payments

- Gas Payments of \$9.00 for buildings 1–6 are due by January 15<sup>th</sup>. Submit a separate check as these payments cannot be made automatically. Write the account number in the memo line. The account numbers are written as NBR-XXYY. The Xs are the building number, and the Ys are the unit number. For example, NBR-011A.
- Checks must be mailed to:
  - Bristol Court Condominium Association
  - c/o NS Management
  - P.O. Box 945
  - Arlington Heights, IL 60006-0945
- **Coupon books** will be distributed when they arrive. Make payments as described above. Checks written with the wrong amount will be returned.

## Federal Pacific Electric Panel Replacement Reminder

- All **Federal Pacific** electrical panels must be **replaced and switched** to the outside of the closet wall based on code upgrades. **All other brands of electrical panels** must be **changed** to the outside of the closet wall based on code upgrades.
- Our insurance company is receiving updates on the completed units and will monitor the progress.
- When the work is completed, a copy of the inspection approval must be given to the office.
- **This work must be completed by July 1, 2025, and requires a permit from Park Ridge.**

## Reminders

- **The BCCA Office is closed on Wednesdays.**  
Regular office hours are Monday, Tuesday, Thursday, and Friday from 9 a.m. – 4 p.m.
- Emergencies are handled 24/7 by calling 847-698-3313.
- **Please monitor movers/delivery people.** You are responsible for any property damages.  
To keep elevators working well, use stairs for appliances and oversized items.

## Winter Parking Reminders

- There is “No Parking” at the complex entrances and exits along Thames Parkway and Ascot Drive through April 15<sup>th</sup>.
- “No Parking On Snow Days” is in effect through April 15<sup>th</sup>  
The no parking ban is in effect when a Robo call is sent or a no parking notice is posted in the buildings.  
All vehicles, when the ban is in effect, must be removed from the streets for at least two days after the snowfall stops to facilitate snow removal.  
If a vehicle interferes with snow plowing it will be ticketed and may be towed.
- Remote control starters may only be used to start vehicles parked outside the garage.
- Idling cars in the garage is not allowed because exhaust and fumes jeopardize the safety of the residents and the building.

*Happy New Year!*